

8-9-23

Budget Authority Workgroup Notes

1. Welcome

Jan Lampman, Stephanie Laird, Laura Demeuse, Sheryl Kuenzer, Heather Hallett, Angela Martin, Courtney Trunk, Tayler McQuay, Todd Koopmans, Jill Gerrie



2. Top Five (5) Recommendations Survey Results

Angela showed us the results from the Qualtrics survey.

- Eight people responded.
- There were 19 items, and everyone had to rank their top five (5).
- 3 items got no votes
- Angela explained how she figured out the top six (6) priorities. Here they are:
 - **Waiver language will be rewritten in 2004. Change goods and services definition and look at it for other changes.**
 - **Budget flexibility**
 - **Home Help discrepancy**
 - **Budgets – any reductions need to be at the request of the person served and in the Individual Plan of Service**



- Utilization and Management – where’s the oversight & where’s it supposed to be
- Talk to other states that combined their billing codes

Thoughts:

- Could we combine Utilization and Management with the budget reduction one? Yes!
 - We all agreed with Heather’s suggestion above. The items in blue will get combined.
- The top vote getters will be topics we will focus on – the others are not going to be eliminated.
- The Person-Centered Planning policy is in contract negotiations. The policy includes if there is a reduction of services there has to be proof of agreement by the person receiving services and documentation – yay!



Next step = write out **recommendations and strategies**

- Describe process in the beginning of recommendations and the process we used.
- Also describe why we are doing this.
- Take to Michigan Department of Health and Human Services (MDHHS) for vetting
- Present recommendations to groups like Community Mental Health Association of Michigan (CMHAM), Prepaid Inpatient Health Plans (PIHP), Developmental Disability Program Improvement Team (DD PIT), Michigan Developmental Disabilities Council (MiDDC), Self-Determination (SD) Leadership Group, EDIT within the

Department, etc. **Start with the Developmental Disabilities Council, our funder.**

- Talked about whether presentations were virtual or in-person. Also discussed difficulties with transportation for in-person meetings and hybrid meetings as an alternative.
- Write recommendations as a group? **A couple of folks write a draft and then the group will edit.**
- Initial email with request for conversation (to reach out to folks) We'd use our paper and maybe put together a PowerPoint presentation so everyone would be using the same language, etc.
- Presentations to the Developmental Disabilities council might be in person – maybe could be a combination of virtual and in-person.
- Hybrid meetings – Jan shared her experience from Statewide Independent Living Council, even using co presenters – one virtual, one in-person.
- People interested in writing? Sheryl, Jan, Angela, and Jill volunteered. We will use plain language.

3. Budget Template

- We will create one that is easy to understand.
- **Look at what others have done?**
- **Jill will send budget templates to Todd & Stephanie – use word plain language when searching!**



- Jan will send a sample budget to Sheryl
- Todd will help look for other templates too.
- We need language for both the budget and the budget report.

4. Mileage Guidelines

- It is done differently everywhere.
- Do we want a mileage line in budgets?
- Community Living Supports has mileage built in, but it is not in respite. There are lots of considerations.
- Gas is costing more, and it is hard to find staff.
- Stephanie's been without staff for a year!
- **Make it easier to get reimbursed.**
- What about doing a cannot do list? It would be a start.
- **We may want to get back with Sheryl S – for more input.**



5. MDHHS Update <https://arcmi.org/wp-content/uploads/sites/15/2023/08/08.-PAS-Dept-Update-Aug-23.pdf>



- Electronic Visit Verification (EVV) and clarification regarding self-directed services – when will there be clarification? A lot of stuff just isn't clear, so there's really

not an answer. Things like who will be responsible to make sure it works still need to be decided.

- Wondered about Home Help and how Electronic Visit Verification (EVV) will affect it.

- The new Self-Determination Webinar Series is getting back to basics first - person-centered planning and how it's the foundation of self-determination. Then will focus on developing a budget, setting up an arrangement, oversight, etc. We are all encouraged to pass the series information along to folks not in the system. Share with the group who answered our surveys? They may already be on the list.

- Jan's hearing a lot about Case Managers not knowing stuff. She suggested training that covers all the things that are available in Medicaid and those that you can self-direct.
 - People using self-directed services need to know too.
 - Could there be training that talks about all the services that are available? Repeated regularly?
 - Training sessions are all posted on website – Find them here: [Person Centered Planning Quality Improvement Project Webinars - Michigan \(arcmi.org\)](https://www.arcmi.org/person-centered-planning-quality-improvement-project-webinars-michigan)
 - Discussed the issue regarding PIHPs requiring additional training.
 - Any self-directed services stuff at Community Mental Health Association of Michigan's (CMHAM) conference? Not from us. Someone suggested maybe we could do one about the recommendations. Maybe use Todd's name! The winter conference is held in February. We talked about whether the draft recommendations would be ready.

6. Help Desk – Only one new question this month – perhaps there will be more after the seminars.



7. Other?

- **Talk to someone at CMS regarding paying for internet.**
- Meeting with Brokers – **we need a list of brokers to invite. Will be done over Zoom** – do meeting in early September (the first week).
- Have draft of recommendations for the next meeting.
- We talked about how to help with the recommendations document review process. Please let us know if there are words you don't like. We hope to send a draft within the next 2 weeks!



8. Future Meeting Dates

- **09/13/23**
- **10/11/23**
- **11/08/23**
- **12/13/23**



I lied at our meeting! The meeting with Ottawa County is on 9/20 so we can meet on our usual date 9/13/23! Sorry for the confusion!